

AGENDA of The Next Meeting of the Fawfieldhead Parish Council

Issued by the Clerk to the Parish Council,

Stephen Mansfield of Under The Hill Cottage, Earl Sterndale, SK170RN

Tel: 01298 83308 email swmde52@yahoo.co.uk

TO: The Chair and Members of Fawfieldhead Parish Council comprising;

Chair	Councillor David Thacker
	Councillor John Wardman
	Councillor Barbara Simpson
	Councillor Claire Wolstencroft
	Vacancies x 3

You are summoned to attend the meeting of Fawfieldhead Parish Council to be held at Reapsmoor Parish Rooms on **Monday 2nd September 2019 at 7:30pm** for the purpose of transacting the business listed on this agenda.

Signed by Stephen Mansfield
Clerk, Responsible Financial Officer & Proper Officer to Fawfieldhead Parish Council

**AGENDA
(MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)**

Order	Item	Vary
1	To sign the attendance register and to hear the Chair declare the meeting open. To receive any Apologies for Absence of the above summoned members. To witness members of the Public identifying themselves and being handed the document "Advice to members of the public attending parish meetings".	
2	To consider any requests for Variations of Order of Business.	
3	To make any Declaration of Members' Interests and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary Interest.	
4	To determine which items, if any, from this Agenda should be taken with the public excluded (Public Bodies (Admission to Meetings) Act 1960) and defer such items to be taken under item 17 of this agenda.	
5	To confirm the Minutes of the Parish Council meeting held on 1 st July 2019 and sign off.	
6	To discuss any matters arising from the Minutes of most recent meeting.	
7	7.1) To hear members of the public speaking: At the discretion of the Chair of the meeting, a period of not more than 10 minutes will be made available for members	

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	of the public to address the meeting or comment on any matter on this agenda. 7.2) Candidates for Co-option to the Parish Council should address the meeting.	
8	8.1) To consider applications for Co-option. 8.2) To discuss upgrade of Parish Rooms. 8.3) To review improvements to noticeboards	
9	To instruct the Clerk to report on Highway defects to Staffordshire County Council.	
10	Periodic review of Council policies, etc: 10.1) Review Parishes Online Subscription 10.2) Review and approve 2018 minutes of AGM. 10.3) Parish Clerk's Annual Appraisal. 10.4) Review of Clerks salary.	
11	Planning: 11.1) To review the Clerk's responses to previously considered applications. As per minutes. 11.2) To consider new applications and frame responses. <u>None</u> 11.3) To hear notifications of Planning Decisions.	
12	Chair's announcements 12.1) To be advised.	
13	Status of planning and progress on upgrade of Parish Rooms.	
14	Finance: 14.1) To note balances and transactions dated since most recent bank statement received from bank to 31 st July 2019 is £12,915.67. 14.2) To reconcile balances and transactions with the Parish Accounts Records. 14.3) To authorise payment of the liabilities of the Parish Council.	

Chq No	Payee	Item	Amount
000434	Zurich Insurance	Annual Premium(Issued 5 th July 2109)	£257.60
	S.W. Mansfield	Clerks Salary Allowance (2 months)	£325.84 £57.10
		Totals	£382.94
	HMRC	PAYE & NI 2 months	£37.00
	Parishes Online	Subscription increased from £57.50 to ?? (not clear now)	
		TOTAL	£

15	To agree the date of the next meeting – suggested as Monday 4th November 2019	
16	Any other business	
17	In the case that the Chair considers it necessary for one or more items on this agenda to be discussed in confidence (in respect of item 5 of this agenda), to move the following resolution which is “ <i>In view of the confidential nature of the business about to be transacted it is advisable in the public</i>	

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	<i>interest that the press and public be temporarily excluded and they are instructed to withdraw.”</i> To proceed and consider the confidential items.	
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(ENDS)