

**Fawfieldhead Parish Council**  
 serving Fawfieldhead, Hulme End, Reapsmoor & Newtown  
 These minutes are draft until approved by the Parish Council.

**Minutes of the Parish Council Meeting held Monday 8<sup>th</sup> January 2018**

**Present:** Parish Councillors , Donna Garnett (Chair) , Harvey Mitchell, Barbara Simpson, Peter Scott, John Machin

Members of the Public; None

S Mansfield (Clerk of Fawfieldhead Parish Council);

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 08/01/18/01	All Parish Councillors present signed the Attendance Register prior to the commencement of the meeting and the Chair opened the meeting at 7:30 pm. Apologies had been given prior to the meeting by Cllr D. Thacker
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 08/01/18/02	none
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 08/01/18/03	There were no new declarations or requests for dispensations.
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 08/01/18/04	This item was determined as "there are no confidential items on the agenda".
Agenda item 5	<b>Minutes of the meeting held on 6<sup>th</sup> November 2017</b>
<b>Minute</b> 08/01/18/05	The minutes of the meeting held on 6 <sup>th</sup> November 2017 were examined and confirmed as a correct record. Proposed Councillor Donna Garnett, seconded Councillor Barbara Simpson.
Agenda item 6	<b>Matters Arising</b>
<b>Minute</b> 08/01/18/06	None
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 08/01/18/07	7.1) None
Agenda item 8	<b>Upgrade of Parish Rooms</b>
<b>Minute</b> 08/01/18/08	8.1) The Parish Council is still waiting to hear the result of the grant application made by the Peak Park Authority to be used for the refurbishment of the Parish Rooms. Fifteen responses were received and sent in to Peak Park following the community consultation organised by Ruth Wilson.
Agenda item 9	<b>Reporting of Highway Defects</b>
<b>Minute</b> 08/01/18/09	9.1) There are still potholes not yet repaired on Reapsmoor. 9.2) Coopstones Lane has water running out. 9.3) A vehicle has been in the gutter on Moor Road and damaged side verges. 9.4) On Higg Lane just past the junction with Low Lane there are potholes and standing water. 9.5) The culvert has collapsed on Higg Lane by Rewlach Chapel. 9.6) In Newtown at the bottom of Lady Edge there are potholes opposite Rangers Cottage, at the top end of Lady Edge, where it meets Newtown Road junction and 100yrd at the

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bottom of Moor Road.

Agenda item 10 **Policies and Procedures.**

Minute 08/01/18/10  
 10.1) The budgeting and precept requirement was finalised for the financial year 01 April 2018 to 31<sup>st</sup> March 2019. Parish Councillors set an increase of 1.5% on the last years precept sum. Therefore the precept was set at £5193.30 representing an increase of £1.02 per annum for a band D charge, equivalent to a 2.4% increase across all Council Tax payers. This percentage increase was slightly higher than the 1.5% expected because there is a reduction in the number of households in the Parish paying a Band D equivalent charge.

Agenda item 11 **Planning**

Minute 08/01/18/11	Application	Premises	Proposed as	Resolved
	<a href="#">3182690</a> (appeal)	<a href="#">Wallbrook Lane</a> <a href="#">Higg Lane</a> <a href="#">Longnor</a>	Change of use of land to a seasonal caravan & camping site and change of use of an outbuilding for mixed use (appeal)	This is an appeal and therefore the Parish Council is not required to make further comment.
	<a href="#">NP/SM/0118/0002</a>	<a href="#">1 Higg Lane End</a> <a href="#">Brund Mill</a>	Single storey side and rear extension. Two storey annexe with garage and additional family accommodation	Full details not yet received by Parish Council. Wait till documents available and respond to Clerk by email

Agenda item 12 **Chairman's Announcements**

Minute 08/01/18/12  
 12.1) None

agenda item 13 **Updates from the Clerk including Correspondence Received**

Minute 08/01/18/13  
 13.1) The Clerk and the Chair of the Parish Council had visited the NatWest Bank on 4<sup>th</sup> January 2018 to resolve the issues still outstanding regarding addressing of bank correspondence to the Parish Council. The Clerk was able to report that these matters are finally resolved with the exception of four bank statements that have not been sent out by the bank. These statements are sheets numbered 157,158,159,160 covering a period from 1<sup>st</sup> September 2017 to 28<sup>th</sup> December 2017. It will be necessary for the bank to produce these original sheets before the Clerk is able to submit the accounts for audit by the government appointed auditors.

Agenda item 14 **Finance**

Minute 08/01/18/14  
**Current Account balance stands at £ 9,916.14** as at 31<sup>st</sup> January 2018, the latest date to which bank statements are available.

**The following expenditure was approved:**  
**Direct Debits paid during** November and December 2017  
 None  
**Expenses already incurred and paid by cheque or cash on hand**  
 None

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**Work done and liabilities to be approved, signed off and paid**

Payment for Salary – SW Mansfield Clerk	£242.82
Payment for Expenses - S.W.Mansfield Clerk	£57.10
<b>Total</b>	<b>£299.92</b>
HMRC for PAYE & NI	£60.60

The above cheques were issued by the Clerk and signed by Councillors.

**The following income was reported by the Clerk**

The 2<sup>nd</sup> Instalment of the 2017/18 precept from SMDC was received on 29<sup>th</sup> September in the sum of £2572.81

Agenda item 15	<b>Date and time of next meeting</b>
<b>Minute</b> 08/01/18/15	Next meeting agreed as Monday March 5th 2018 at 7:30pm in the Parish Rooms. The meeting was closed at 21:20 hours.
Agenda item 16	<b>AOB to be included on the next agenda</b>
<b>Minute</b> 08/01/18/16	None