

Fawfieldhead Parish Council
 serving Fawfieldhead, Hulme End, Reapsmoor & Newtown
 These minutes are draft until approved by the Parish Council.

Minutes of the Parish Council Meeting held Monday 3rd September 2018

Present: Parish Councillors, David Thacker, John Machin, Barbara Simpson, Peter Scott, John Wardman.

Members of the Public; none

S Mansfield (Clerk of Fawfieldhead Parish Council);

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 03/09/18/01	All Parish Councillors present signed the Attendance Register prior to the commencement of the meeting and the Chair opened the meeting.
Agenda item 2	Variation of Order of Business
Minute 03/09/18/02	In view of the fact that Councillor Donna Garnett had resigned from the Parish Council it was proposed by Councillor David Thacker that there be an election of a new Chair. The proposal was seconded by Councillor Barbara Simpson and unanimously agreed. Accordingly; It was proposed by Councillor Barbara Simpson and Seconded by Councillor John Machin that Councillor David Thacker be elected Chair. The proposal was unanimously carried and David Thacker accepted the role of Chair. It was proposed by Councillor David Thacker and Seconded by Councillor Peter Scott that Councillor John Machin be elected Vice Chair. The proposal was unanimously carried and John Machin accepted the role of Vice Chair.
Agenda item 3	Declarations of Member's Interests
Minute 03/09/18/03	None
Agenda item 4	Determination of Confidential Items
Minute 03/09/18/04	This item was determined as "there are no confidential items on the agenda".
Agenda item 5	Minutes of the meeting held on 2nd July 2018
Minute 03/09/18/05	The minutes of the meeting held on 2 nd July 2018 were examined and with some amendments included were confirmed as a correct record. Proposed Councillor Barbara Simpson, seconded Councillor John Machin.
Agenda item 6	Matters Arising
Minute 03/09/18/06)	None
Agenda item 7	Public Speaking
Minute 03/09/18/07	7.1) None
Agenda item 8	Upgrade of Parish Rooms
Minute 03/09/18/08	8.1) The Clerk to the Parish Council read out a letter from Peak Park stating grant had not been awarded and that the Peak Park surveyor had resigned. The comments made by several parties including residents prior to the meeting and Parish Councillors during the meeting regarding the positioning of the septic tank were noted.

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Agenda item 9	Reporting of Highway Defects										
Minute 03/09/18/09	<p>9.1) The drains have been improved in Higg Lane ready for resurfacing next year.</p> <p>9.2) The Clerk was requested to report again the following defects;</p> <p>9.2.1) B5053 between Fox Furniture and Warslow has a depression caused by subsidence with water seeping out.</p> <p>9.2.2) 50 yards past New Road Farm there is subsidence on the corner.</p> <p>9.2.3) 20 yards past Folly Farm there is subsidence.</p> <p>And as a new report..</p> <p>9.2.4) Brickyard Lane needs attention.</p>										
Agenda item 10	Policies and Procedures.										
Minute 03/09/18/10	10.1) Audit arrangements – The AGAR Section 1 documents Annual Governance Statement .and the AGAR Section 2 Accounting Statement documents are completed and the correct exemption certificates have been submitted to the external auditors who have acknowledged timely receipt.										
Agenda item 11	Planning										
Minute 03/09/18/11	<p>11.1) New applications received - none</p> <p>11.2) Notifications of planning decisions.</p>										
Agenda item 12	Chairman's Announcements										
Minute 03/09/18/12	12.1) None										
agenda item 13	Updates from the Clerk including Correspondence Received										
Minute 03/09/18/13	13.1) none										
Agenda item 14	Finance										
Minute 03/09/18/14	<p>Current Account balance stands at £10,953.09 as at 31st August 2018, the latest date to which bank statements are available.</p> <p>The following expenditure was approved:</p> <p>Expenses already incurred and paid by cheque or cash on hand</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">None</td> <td style="text-align: right; width: 20%;">£0.00</td> </tr> </table> <p>Work done and liabilities to be approved, signed off and paid</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Payment for Salary & Expenses – SW Mansfield Clerk -two months</td> <td style="text-align: right;">£316.22</td> </tr> <tr> <td>HMRC for PAYE & NI deferred until next meeting</td> <td></td> </tr> <tr> <td>Internal Audit fee to be paid when new cheque book arrives</td> <td style="text-align: right;">£110.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£426.22</td> </tr> </table> <p>The above cheques were issued by the Clerk and signed by Councillors.</p> <p>The following income was reported by the Clerk</p>	None	£0.00	Payment for Salary & Expenses – SW Mansfield Clerk -two months	£316.22	HMRC for PAYE & NI deferred until next meeting		Internal Audit fee to be paid when new cheque book arrives	£110.00	Total	£426.22
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	None
Agenda item 15	Date and time of next meeting
Minute 03/09/18/15	Next meeting agreed as Monday November 5th 2018 at 7.30pm in the Parish Rooms. The meeting was closed at 20:05 hours.
Agenda item 16	AOB to be included on the next agenda
Minute 03/09/18/16	None