

Fawfieldhead Parish Council
 serving Fawfieldhead, Hulme End, Reapsmoor & Newtown
 These minutes are draft until approved by the Parish Council.

Minutes of the Parish Council Meeting held Tuesday 1st May 2018

Present: Parish Councillors, Donna Garnett (Chair), David Thacker, John Machin, Barbara Simpson, Peter Scott.

Members of the Public; None

S Mansfield (Clerk of Fawfieldhead Parish Council);

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 01/05/18/01	All Parish Councillors present signed the Attendance Register prior to the commencement of the meeting and the Chair opened the meeting.
Agenda item 2	Variation of Order of Business
Minute 01/05/18/02	none
Agenda item 3	Declarations of Member's Interests
Minute 01/05/18/03	There were no new declarations or requests for dispensations. It was decided to make a note in the minutes of the whole of the Parish Council's interest in the upgrade of the Parish Rooms.
Agenda item 4	Determination of Confidential Items
Minute 01/05/18/04	This item was determined as "there are no confidential items on the agenda".
Agenda item 5	Minutes of the meeting held on 15th March 2018
Minute 01/05/18/05	The minutes of the meeting held on 15 th March 2018 were examined and with some amendments included were confirmed as a correct record. Proposed Councillor David Thacker, seconded Councillor Donna Garnett.
Agenda item 6	Matters Arising
Minute 01/05/18/06)	None
Agenda item 7	Public Speaking
Minute 01/05/18/07	7.1) None
Agenda item 8	Upgrade of Parish Rooms
Minute 01/05/18/08	8.1) The Parish Council is still waiting to hear the result of the grant application made by the Peak Park Authority to be used for the refurbishment of the Parish Rooms. However, documents have been received relating to a planning application made by the Peak Park for the building work needed to effect the upgrade.
Agenda item 9	Reporting of Highway Defects
Minute 01/05/18/09	9.1) Ditch at junction of Cuckoostones Lane and Reapsmoor to be reported to Staffordshire Highways (Now done reference no 4128258) 9.2) The recent damage to Brund Bridge highlights that more needs to be done to control the incidence of "lost lorries". The vehicle was owned by Browns Haulage of Stoke on Trent. If a vehicle arrives at Brund Bridge there should be a sign with the telephone number of Belle and an instruction to phone the number before attempting to cross the bridge. Browns have

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	been contacted by the Clerk on telephone number 01782 525 300 but have not responded.			
Agenda item 10	Policies and Procedures.			
Minute 01/05/18/10	10.1) Audit arrangements 10.2) Councillor Simpson will check bank statements against accounts transaction list 10.3) Clerk to prepare all audit documents 10.4) Auditor Liz Fitzgibbon to perform audit and prepare internal audit report before next meeting 10.5) All Parish Councillors agreed that the Chair and Vice- Chair can sign off the exemption certificate if needed before the next meeting. Proposed Dave Thacker and seconded by Councillor Peter Scott. Unanimously agreed.			
Agenda item 11	Planning			
Minute 01/05/18/11	11.1)			
	Application	Premises	Proposed as	Parish Council Comments
	NP/NMA/0318/0203 12 Mar 2018	Hall Hill Farm Newtown Longnor	Non material Amendment to NP/SM/0217/0199 - an alteration to the (off centre) existing pair of timber doors to a garage situated on the western gable of a barn. The NMA we are seeking is to remove the existing pair of doors and metal girder over Form a central arched opening in natural gritstone to matching (tooled finish) 2.8m wide x 3.00m to centre of arch build up either side of opening with natural gritstone tooled quoins Garage outward opening doors to be vertical boarded with a paint finish.	The Parish Council is not clear as to why this is recorded as a non material amendment but hope that it will be in keeping with the listed building
	NP/DIS/0318/0205 12 Mar 2018	Holmes Farm Reapsmoor Longnor	Discharge of conditions to NP/SM/0317/0339 - conditions 3,4,5,6,7,8,9 & 10	No comment
	NP/DIS/0218/0155 06 Mar 2018	Hall Hill Farm Newtown Longnor	Discharge of condition 6 on NP/SM/0217/0199	No comment
	NP/SM/0318/0164 05 Mar 2018	School Room Moor Road Reapsmoor Longnor	Installation of W.C facility in old boiler room, installation of kitchenette in School Room and new domestic package sewage treatment plant to be located in adjacent car park together with associated pipework.	This application receives the full support of the Parish Council proposed Cllr. Donna Garnet Seconded Dave Thacker.
	NP/SM/0318/0170 05 Mar 2018	School Room Moor Road Reapsmoor Longnor	Listed Building consent - Installation of W.C facility in old boiler room, installation of kitchenette in School Room and new domestic package sewage treatment plant to be located in adjacent car park together with associated pipework.	
	11.2) Notifications of planning decisions.			
Agenda item 12	Chairman's Announcements			
Minute 01/05/18/12	12.1) Resignation of Councillor Harvey Mitchell.			
agenda item 13	Updates from the Clerk including Correspondence Received			

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Minute 01/05/18/13	<p>13.1) The Parish Council instructed the Clerk to proceed with the uploaded of archive minutes to the Parish Council website.</p> <p>13.2) Parish rooms upgrade, the Parish Council is awaiting correspondence from Peak Park Planning Authority.</p> <p>13.3) The meeting discussed the provision of defibrillators in Reapsmoor and Newtown. It was proposed that one is installed at the Parish Rooms with the permission of John Gilman to use the electricity supply. Cllr David Thacker will consult with the residents in Newtown to determine the location and electricity source for the defibrillator there.</p> <p>13.4) No applications had been received for the vacant Parish Councillor position.</p>																
Agenda item 14	Finance																
Minute 01/05/18/14	<p>Current Account balance stands at £12062.33 as at 30th April 2018, the latest date to which bank statements are available.</p> <p>The following expenditure was approved:</p> <p>Expenses already incurred and paid by cheque or cash on hand</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">DM Payroll services</td> <td style="text-align: right;">£63.00</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Work done and liabilities to be approved, signed off and paid</td> </tr> <tr> <td>Payment for Salary – SW Mansfield Clerk -two months</td> <td style="text-align: right;">£259.12</td> </tr> <tr> <td>Payment for Expenses - S.W.Mansfield Clerk</td> <td style="text-align: right;">£57.10</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£316.22</td> </tr> <tr> <td>HMRC for PAYE & NI</td> <td style="text-align: right;">£64.60</td> </tr> </table> <p>The above cheques were issued by the Clerk and signed by Councillors.</p> <p>The following income was reported by the Clerk</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Parish Precept , 1st instalment</td> <td style="text-align: right;">£2606.37</td> </tr> </table>	DM Payroll services	£63.00	 		Work done and liabilities to be approved, signed off and paid		Payment for Salary – SW Mansfield Clerk -two months	£259.12	Payment for Expenses - S.W.Mansfield Clerk	£57.10	Total	£316.22	HMRC for PAYE & NI	£64.60	Parish Precept , 1 st instalment	£2606.37
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Agenda item 15	Date and time of next meeting																
Minute 01/05/18/15	<p>Next meeting agreed as Monday July 2nd 2018 at 7.30pm in the Parish Rooms.</p> <p>The meeting was closed at 21:10 hours.</p>																
Agenda item 16	AOB to be included on the next agenda																
Minute 01/05/18/16	None																