

**Fawfieldhead Parish Council**  
 serving Fawfieldhead, Hulme End, Reapsmoor & Newtown  
 These minutes are draft until approved by the Parish Council.

**Minutes of the Parish Council Meeting held Thursday 15<sup>th</sup> March 2018**

**Present:** Parish Councillors , Donna Garnett (Chair) , David Thacker (Vice Chair), Harvey Mitchell, Barbara Simpson, Peter Scott. SMDC Councillor Teresa Riley.

Members of the Public; None

S Mansfield (Clerk of Fawfieldhead Parish Council);

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 15/03/18/01	All Parish Councillors present signed the Attendance Register prior to the commencement of the meeting and the Chair opened the meeting at 7:30 pm. Apologies had been given prior to the meeting by Cllr John Machin.
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 15/03/18/02	none
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 15/03/18/03	There were no new declarations or requests for dispensations.
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 15/03/18/04	This item was determined as “there are no confidential items on the agenda”.
Agenda item 5	<b>Minutes of the meeting held on 8<sup>th</sup> January 2018</b>
<b>Minute</b> 15/03/18/05	The minutes of the meeting held on 8 <sup>th</sup> January 2018 were examined and confirmed as a correct record. Proposed Councillor Donna Garnett, seconded Councillor Barbara Simpson.
Agenda item 6	<b>Matters Arising</b>
<b>Minute</b> 15/03/18/06)	None
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 15/03/18/07	7.1) Councillor Teresa Riley asked for a update on progress regarding the upgrade of the Parish Rooms. An update was provided by the Chair, Councillor Donna Garnett.
Agenda item 8	<b>Upgrade of Parish Rooms</b>
<b>Minute</b> 15/03/18/08	8.1) The Parish Council is still waiting to hear the result of the grant application made by the Peak Park Authority to be used for the refurbishment of the Parish Rooms.
Agenda item 9	<b>Reporting of Highway Defects</b>
<b>Minute</b> 15/03/18/09	9.1) There are potholes on Higg Lane. The Clerk reported these to SCC Highways on reference number 4113714.
Agenda item 10	<b>Policies and Procedures.</b>
<b>Minute</b> 15/03/18/10	10.1) Although improvements have been made to the Parish Council's working relationship with the NatWest Bank further work is required to enable a proper audit to be made at the financial year end.
Agenda item 11	<b>Planning</b>
<b>Minute</b> 15/03/18/11	11.1)

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Application	Premises	Proposed as	Resolved														
<a href="#">NP/SM/0218/0135</a>	<a href="#">Land to the south of Mount Pleasant Farm Mount Pleasant Farm Longnor</a>	Installation of 15m high replica telegraph telecommunications tower supporting 3No. shrouded antennas, 1No. 0.6m diameter transmission dish and 2No. ground based equipment cabinets and ancillary underground cabling on land south of Mount Pleasant Farm.	The application received full support from the Parish Council. Proposed Cllr David Thacker, Seconded Cllr Harvey Mitchell. Unanimously approved.														
<a href="#">NP/SM/0218/0134</a>	<a href="#">Vein Cottage Reapsmoor Longnor</a>	Lawful Development Certificate for an existing use - Relates to former cowshed and toilet known to have been in use since 1983. Toilet is used as such. Cowshed is used as a workshop and utility room.	Noted.														
11.2) To hear notifications of planning decisions. It was noted that the appeal for Wallbrook caravan site had been refused.																	
Agenda item 12	<b>Chairman's Announcements</b>																
Minute 15/03/18/12	12.1) The Chair reminded all councillors of the need to adhere to the Code of Conduct originally adopted by the SMDC and adopted by Fawfieldhead Parish Council. Councillor Harvey Mitchell raised the issue of a letter he had received from the Chair on this subject. These issues were discussed and an agreement was reached.																
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>																
Minute 15/03/18/13	13.1) Examples of archived minutes had been uploaded to the Parish Council website. Parish Councillors had examined these and agreed that the Clerk should proceed and upload all archived minutes. 13.2) It was noted that the Peak Park had lodged a planning application for the upgrade of the Parish Rooms. 13.3) Provision of defibrillators for Reapsmoor and Newtown was discussed by the meeting. It was resolved that two defibrillators should be ordered, proposed Councillor Donna Garnett, seconded Councillor Barbara Simpson, unanimously agreed.																
Agenda item 14	<b>Finance</b>																
Minute 15/03/18/14	<p><b>Current Account balance stands at</b> £9916.14 as at 31<sup>st</sup> January 2018, the latest date to which bank statements are available.</p> <p><b>The following expenditure was approved:</b></p> <p><b>Direct Debits paid during</b> February and March 2018 None</p> <p><b>Expenses already incurred and paid by cheque or cash on hand</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">DM Payroll services</td> <td style="text-align: right;">£63.00</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2"><b>Work done and liabilities to be approved, signed off and paid</b></td> </tr> <tr> <td>Payment for Salary – SW Mansfield Clerk</td> <td style="text-align: right;">£242.82</td> </tr> <tr> <td>Payment for Expenses - S.W.Mansfield Clerk</td> <td style="text-align: right;">£57.10</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£299.92</b></td> </tr> <tr> <td>HMRC for PAYE &amp; NI</td> <td style="text-align: right;">£60.60</td> </tr> </table>			DM Payroll services	£63.00	 		<b>Work done and liabilities to be approved, signed off and paid</b>		Payment for Salary – SW Mansfield Clerk	£242.82	Payment for Expenses - S.W.Mansfield Clerk	£57.10	<b>Total</b>	<b>£299.92</b>	HMRC for PAYE & NI	£60.60
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	Pension employers contribution £12.16 SLCC £24.50  The above cheques were issued by the Clerk and signed by Councillors.  <b>The following income was reported by the Clerk</b> None
Agenda item 15	<b>Date and time of next meeting</b>
Minute 15/03/18/15	Next meeting agreed as Tuesday May 1st 2018 at 8.00pm in the Parish Rooms. This meeting will follow the Annual Parish meeting at 7:30pm The meeting was closed at 21:10 hours.
Agenda item 16	<b>AOB to be included on the next agenda</b>
Minute 15/03/18/16	None